Spring 2017

Dear CTK School Families,

Families are the lifeblood of our school community. By choosing a Catholic education for your children, you are clearly declaring the desire for your child to be educated in an environment which proclaims the Good News and our call to live in a loving community. Our mission of assisting you in the education and faith formation of your children remains our utmost priority.

Providing the very best Catholic education for our children is an expensive venture. Tuition alone does not meet the total cost of educating a student at Christ the King Cathedral School. Yet, it remains our goal to continue to make Catholic education an affordable option for all families. The **generosity of Christ the King Cathedral Parish** and school fundraising efforts support the remaining costs of education not covered by tuition.

By enrolling your student(s), each family in our school community is accepting the responsibility to support our school by:

- **paying tuition, registration and other required fees**
- **participating in & supporting school and class fundraising efforts**
- **attending Meet the Teacher Night and school functions as requested by school administration**
- **cooperating with school policies and administrative directives**

Please read the remainder of re-enrollment information below in its entirety and follow the instructions for re-enrollment for the 2017-2018 school year.

Your support is a blessing to our school, and we look forward to working with your family as we continue to Discover, Learn & Experience The Word!

Sincerely in Christ,

Christine A. Wanjura

Christine Wanjura
Principal

Christ the King Cathedral School
Re-Enrollment Information for 2017 – 2018 School Year
For Currently Enrolled International Students

Current school families, in good standing, have priority for the re-enrollment process. After March 10th enrollment will be open and classes will be filled first come, first served. Current school families will re-enroll their student(s) for the 2017-2018 school year through the ParentsWeb portion of RenWeb. All families have an account set up in RenWeb. If you need assistance accessing your family account, please contact Mr. Flores at iflores@ctkcathedralschool.org.

To begin the re-enrollment process, sign into your parent RenWeb account, click on the "Family Information" section on the left side of the screen and then click on the "Enrollment/Re-Enrollment" option from the drop down selections. Families who do not have internet access or who need assistance with re-enrollment may contact the school to set up an appointment for assistance.

By re-enrolling online via RenWeb, you are agreeing to the following conditions:

- The expectation that all parents and students behave in ways reflective of the philosophy and ideals of the Christ the King Cathedral School, the Diocese of Lubbock, and the larger Catholic community. A positive and constructive working relationship between the school and a student's parents is essential to the fulfillment of the school's mission. The school reserves the right to discontinue enrollment or deny re-enroll of a student if the school reasonably concludes that the action of a parent makes such a positive and constructive relationship impossible, or otherwise seriously interferes with the school's accomplishment of its educational purposes.
- Students are admitted for a one academic–year term, and the school reserves the right to suspend or dismiss at any time during the school year any student who persistently neglects work, fails to meet academic standards, exercises poor citizenship, fails to cooperate, whose parents fail to meet their financial responsibilities to the school, or whose presence in the school is judged by the school administration to be detrimental to other students or to the school's best interests.
- Parents and students acceptance of the rules and regulations of the school as stated in the current handbook.
- The school reserves the right to assign each student's course of study and assess placement as it deems appropriate.
- It is understood that there is an obligation to pay all tuition and fees for the 2017-2018 academic school year. No portion of enrollment fees or dues paid will be refunded in the event of absence, withdrawal, or dismissal from the school. Pre-paid tuition will be refunded at a prorated rate.

Re-enrollment Fees:

A non-refundable enrollment fee to CTKC School as outlined below as well as a $20.00 processing fee to RenWeb is due at the time of online re-enrollment.

- $50 per student before March 15, 2017, or
- $75 per student between March 16 – May 31, 2017, or
- $100 per student as of June 1, 2017

Student Fees:

- International Student fee - $1500 due before issuance of I20 (for re-enrollment due with re-enrollment fee)
- Technology and Science fees - $275
- Annual Dues for Athletic Booster Club & Home and School Association - $50 ($25 each)

Tuition: $6750 annually

Total Annual Cost not including enrollment fee: $8575

Payment Options include:

- **Payment for tuition & fees in full *with cash or check* by 8/16/17.**
- **2 equal payments at the school due on 8/16/17 and 12/21/17. Payments for tuition and fees made on the semi-annual payment plan could be charged late fees up to 5% of balance owed.**

Any payments made to the school with credit or debit cards are subject to a 3% service fee.