



Christ the King Cathedral School

Spring 2018

Dear Prospective International School Family,

Families are the lifeblood of our school community. As an extension of your family, we, the faculty and staff of Christ the King Cathedral (CTKC) School, thank you for the opportunity to assist you in the education and faith formation of your children this coming school year.

Providing the very best Catholic education for our children is an expensive venture. Tuition alone does not meet the total cost of educating a student at Christ the King Cathedral School. Yet, it remains our goal to continue to make Catholic education an affordable option for all families. The **generosity of Christ the King Cathedral Parish** and school fundraising efforts support the remaining costs of education not covered by tuition.

Please read the application/enrollment information below carefully. Your student's application/enrollment process will be done in its entirety online via our RenWeb system.

Your support is a blessing to our school, and we look forward to working with you as we Discover, Learn & Experience The Word!

Sincerely in Christ,

CTKC School Principal

Beginning the application/enrollment process:

New CTKC School families apply and enroll their student(s) via the RenWeb online system using a parent RenWeb user name and password. To start the pre-enrollment process go to: <https://ctk-tx.client.renweb.com/oa/?memberid=1642>
You will be directed to create an online account to begin the application process.

After you create an online account and complete the application process, you will receive an email with instructions for the second step of the process on how to complete your enrollment packet. Families who do not have internet access or who need assistance with re-enrollment may contact the school to set up an appointment for assistance.

If you need assistance with the process, please contact Mrs. King at bking@ctkcathedralschool.org or Mr. Flores at iflores@ctkcathedralschool.org.

Enrollment Fees: A non-refundable enrollment fee to CTKC School as outlined below as well as a \$20.00 processing fee for each new student to RenWeb is collected at the time of online application.

NEW 8th - 12th grade international students:

- \$100 per student until May 31, 2018 (must be submitted prior to 11pm, CDT)
 - \$150 per student as of June 1, 2018
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Tuition: \$8000 annually

Student Fees:

- International Student fee - \$1500 due before issuance of I-20
- Technology and Science fees - \$275 per year
- Annual Dues for Athletic Booster Club & Home and School Association - \$50 (\$25 each)

Total Annual Cost not including enrollment fee: \$9825

Payment Options include:

- **Payment for tuition & fees in full with cash or check before noon on Friday, May 18, 2018 for a 4% discount on tuition.**
- **Payment for tuition & fees in full with cash or check by 8/14/18.**
- **2 equal payments at the school due on 8/14/18 and 12/14/18. Payments for tuition and fees made on the semi-annual payment plan could be charged late fees up to 5% of balance owed.**

***Any payments made to the school for tuition with credit or debit cards are subject to a 3% service fee.**