



Christ the King Cathedral School

Spring 2018

Dear Prospective CTKC School Family,

Families are the lifeblood of our school community. As an extension of your family, we, the faculty and staff of Christ the King Cathedral (CTKC) School, thank you for the opportunity to assist you in the education and faith formation of your children this coming school year.

An important part of the mission of CTKC school is that it is an available, affordable, accessible, and preferential option for Catholic families (who are the first and primary educators in the faith) in the city of Lubbock. Our families represent almost every parish in the city. We recognize that our parish families only flourish to the extent that parishioners invest in them, both spiritually and materially. Each year, to encourage and incentivize active participation in the life of their parish, **CTKC** parish subsidizes the education of EVERY participating and practicing Catholic family (as verified by their pastor).

To be considered an “active parishioner” and receive a discounted tuition rate, you must be registered in the parish you attend, attend Mass faithfully, and support the life of the parish with your time, talent and treasure **in a way that can be tracked by your home parish.** New school families requesting the discounted tuition rate are required to have their parish office fill out a **Parish Verification Form** with your parish priest’s signature and church seal and have it returned to the school as soon as possible, but no later than June 15, 2018 (or prior to your student starting classes at the school, whichever is earlier). When we receive your verification of your participation from your home parish, you will receive the parish discount rate for the 2018-2019 school year.

Providing the very best Catholic education for our children is an expensive venture. **The board encourages all families to maintain active participation and support financially the parish that you represent and to share with pastors and the parish community the gift of Catholic schools.** The goal of the Christ the King School Board is to build relationships and encourage financial support from all parishes represented at the school.

CTKC School uses the FACTS Management system for families who choose to pay their tuition on a monthly basis. Payment plan information will be verified during the enrollment process (number of draft payments, draft date, etc.), and the school administration will add in your billing amounts before your first draft date. Other payment options are outlined below with the tuition and fees schedule.

Financial aid is available for students entering Kindergarten through 12th grades. Directions to applying for financial aid will be available on the school website by late February for the 2018-2019 school year.

Please read the application/enrollment information below carefully. Your student’s application/enrollment process will be completed in its entirety online via our RenWeb system.

We look forward to getting to know your family and working with you and your student(s) as we Discover, Learn & Experience The Word!

Sincerely in Christ,

CTKC School Principal

Beginning the enrollment process:

New CTKC School families apply and enroll their student(s) via the RenWeb online system using a parent RenWeb user name and password. To start the pre-enrollment process go to: <https://ctk-tx.client.renweb.com/oa/?memberid=1642>. You will be directed to create an online account to begin the application process. If you need assistance with the process, please contact Mrs. King at bking@ctkcathedralschool.org or Mr. Flores at iflores@ctkcathedralschool.org.

New Family 2018-2019 Tuition & Fees Schedule

Annual Tuition: Rates for Registered and Contributing Parishioners of Christ the King Cathedral Parish

	9-12 Tuition High School	6-8 Tuition Jr. High	Kinder through 5 Tuition	Pre- Kindergarten
Cost of Education	\$8000	\$7300	\$7050	\$7050
Discount for Registered & Contributing CTKC Parishioners	-\$1000	-\$1000	-\$1000	-\$1000
Annual Tuition	\$7000	\$6300	\$6050	\$6050

Annual Tuition: Rates for Registered and Contributing Parishioners of Other Parishes in the Diocese of Lubbock

	9-12 Tuition High School	6-8 Tuition Jr. High	Kinder through 5 Tuition	Pre- Kindergarten
Cost of Education	\$8000	\$7300	\$7050	\$7050
Discount for Registered & Contributing Diocese of Lubbock Parishioners	-\$850	-\$850	-\$850	-\$850
Annual Tuition	\$7150	\$6450	\$6200	\$6200

Annual Tuition: Non-Catholic or non-participating families

	9-12 Tuition High School	6-8 Tuition Jr. High	Kinder through 5 Tuition	Pre- Kindergarten
Annual Tuition	\$8000	\$7300	\$7050	\$7050

Multiple Child Discounts apply to all families with more than one child enrolled in Kindergarten through 12th grade. Pre-Kindergarten students are not eligible for multiple child discounts.

15% Discount to the 2nd Child's tuition (younger of 2 students)

25% Discount to the 3rd Child's tuition (younger of 3 students)

40% Discount to the 4th, 5th, etc. child's tuition (youngest of 4+ students)

Athletic Booster Club, Home and School Association, Technology and Science Fees for all families (these charges can be added to monthly tuition draft charges in FACTS to be charged across 10 or 12 months):

Home and School Association and Athletic Booster Club annual dues	\$50 per family
Elementary Technology (Kindergarten–5 th grade)	\$100 per student
Jr. High Technology and Science (6 th -8 th grade)	\$175 per student
High School Technology and Science (9 th -12 th grade)	\$275 per student

Payment Options include:

- **Payment for tuition & fees in full with cash or check before noon on Thursday, June 21, 2018 for a 4% discount on tuition.**
- **2 equal payments at the school due no later than 8/14/18 and 12/14/18. Payments for tuition and fees made on the semi-annual payment plan will be charged late fees equaling 5% of balance owed.**
- **Monthly payment drafts across 10 months or 12 months via FACTS Tuition Management Company. Those families who choose to pay tuition & fees on a monthly basis must sign up for a FACTS account by the first day of classes. Monthly payments cannot be made at the school office.**

***Any payments made to the school for tuition with credit or debit cards are subject to a 3% service fee.**

Enrollment Fees: A non-refundable enrollment fee to CTKC School as outlined below as well as a \$20.00 processing fee per student to RenWeb is due at the time of online application.

NEW Pre-K - 12th grade students:

- \$100 per student until May 31, 2018 (must be submitted prior to 11pm, CDT)
- \$150 per student as of June 1, 2018