



Christ the King Cathedral School

Spring 2019

Dear CTKC School Legacy Family,

I would like to take this opportunity to thank you for selecting Christ the King Cathedral School as your school of choice. The faculty and staff of Christ the King Cathedral School recognizes and acknowledges that families are the lifeblood of our school community. We are thankful for the opportunity to partner with you in the education and faith formation of your child(ren) this coming school year.

Registration is underway for the 2019-2020 school year! One of our missions at CTKC School is that we remain an available, affordable, accessible, and preferential educational option for Catholic families (who are the first and primary educators in the faith). Through collaborative efforts between the school finance committee, administration, and school board, tuition and fees for our next school year have been set. While we recognize any increase in tuition will impact our school families, such increases are necessary to maintain the quality of our academic programs, our teachers, and to ensure long-term viability. We've tried to keep a balance between affordability for our families and the strategic needs of the school.

We offer several discounts to help lower the overall cost of tuition. Please read the following list carefully. Discounts include the stipulations that your student, and you as a parent, will follow the guidelines outlined in the Parent/Student Handbook at all times, you will fulfill your minimum number of volunteer hours (if not more), and you sell or buy all of your required tickets for the Home & School Association's annual raffle.

- “Active Parishioner” Discount: an active parishioner is one who is registered with a parish within the Catholic Diocese of Lubbock, attends Mass faithfully, supports the life of your parish (ex: parent(s) serve as Eucharistic ministers, teach CCE, are on parish commission, etc.; child/ren is/are altar servers, tithe to the parish, etc.). In a few weeks, your family's name will be submitted to your parish priest on your RenWeb records who will verify whether you are active in the life of your parish. If you have moved parishes during this school year, please submit a new parish verification form which can be found on the school website.
- Limited financial aid is available for students entering Kindergarten through 12th grades. Directions to apply for financial aid are on the school website. Applications must be submitted no later than 4/30/19, and students must be pre-enrolled for the 2019-2020 school year to be considered for financial aid.
- Several endowed scholarships through the CTKC School Foundation are also available to cover some costs of tuition. Directions to apply for scholarships will be posted on the school website no later than 4/1/19 and awarded at the end of school awards in May.
- Please read the re-enrollment information carefully. Your student's re-enrollment process must be completed in its entirety online via our RenWeb system.

As we have communicated, the actual cost to educate each student is greater than paid tuition, and we rely on your help to bridge that financial gap each year with your support in completing service hours, selling raffle ticket, participating in Fall Festival needs, attending the Friends of the Foundation Gala and other fundraisers.

Our goal is –and always has been- to provide the highest quality of education for your child/ren. If you have any questions regarding your student's re-enrollment for 2019-2020, please feel free to contact the school office.

Sincerely in Christ,

Christine Wanjura
High School Principal

Incoming High School Legacy Families (Families with children enrolled during the 2018-2019 school year)

2019-2020 Annual Tuition Rates for Registered and Contributing Catholic Parishioners in the Diocese of Lubbock

	High School Tuition
Cost of Education	\$11,000
Discount for Registered & Contributing Parishioners in the Diocese of Lubbock	-\$1000
CTK School Legacy Family Discount	-\$3000
Annual Tuition	\$7000

Families with more than one child enrolled in school will receive a tuition discount at the following rates:

2 students enrolled - 12% discount on the younger student's tuition rate

3 students enrolled – 16.5% discount on the youngest two students' tuition rates

4+ student enrolled – 40% discount on the third, fourth, fifth, etc. youngest students' tuition rates plus 16.5% discount on second and third youngest students' tuition rates

NOTE: Families with CTK High School students will be charged high school tuition rates for the oldest student and receive a multiple student discount for additional students enrolled in the Kindergarten – 12th grade. Pre-Kindergarten students are not eligible for multiple student tuition discounts.

All families are members of the High School Athletic Booster Club & Home and School Association (these charges can be added to monthly tuition draft charges in FACTS to be charged across 10 or 12 months):

Home and School Association and Athletic Booster Club annual dues are **\$50** per family

Fundraising Requirement:

- All school families are required to complete a minimum of 20 service hours (10 hours for single parents) for the 2019-20 school year. We ask that at least half of your required service hours for the year (half = 10 hours for two parent homes & 5 hours for single parent homes) to be actual time volunteered at school activities and/or events. Parents can express interest online in various opportunities during the re-enrollment process, and additional opportunities are posted in the weekly school newsletter and on the school website throughout the school year. Unfulfilled service hours will be charged to families in June 2020 at the rate of \$25.00 per unfulfilled hour.
- Additionally, all school families are required to sell a minimum of 20 tickets for our school's annual "big raffle" for the benefit of CTKC Home & School Association. Any unsold raffle tickets are charged to families who do not return tickets with payment by the published deadlines plus a \$100 penalty fee.
- Families who wish to "opt out" of the school's fundraising requirement can pay a \$450 opt-out fee in the school office before 8/30/19.

Payment Options include:

- A) Payment for tuition & fees in full with cash or check at the school office prior to noon on Thursday, June 20, 2019 for a 3% discount on tuition.
- B) 2 equal payments at the school due no later than 8/5/19 and 12/13/19. Past due payments for tuition made on the semi-annual payment plan will be charged late fees equaling 5% of balance owed.
- C) Monthly payment drafts across 10 months or 12 months via FACTS Tuition Management Company. 12-month payment plans are drafted in 12 equal payments from June 2019-May 2020 and must be set up by 5/15/19. 10-month payment plans are drafted in 10 equal payments from August 2019-May 2020 and must be set up by 7/15/19. Returning families will have the same payment plan as they had for the 2018-2019 school year unless a parent changes the plan in the FACTS system or contacts the school office by 5/15/19. Monthly payments cannot be made at the school office.

***Any payments made to the school for tuition with credit or debit cards are subject to a 3% service fee.**

Re-enrollment Fees: *ALL families must log into their ParentsWeb account to re-enroll their students for the 2019-2020 school year.* A non-refundable re-enrollment fee to CTKC School as outlined below as well as a \$10.00 processing fee to RenWeb is due at the time of this online re-enrollment.

Current High School students:

- \$50 per student (plus a \$10.00 processing fee to RenWeb) until Saturday, March 16, 2019
(must be submitted prior to 11pm, CDT)
- \$100 per student (plus a \$10.00 processing fee to RenWeb) between March 17 – May 31, 2019
(must be submitted prior to 11pm, CDT)
- \$250 per student (plus a \$10.00 processing fee to RenWeb) as of June 1, 2019

New students (siblings) from a current school family:

- \$100 per student until May 31, 2019 *(must be submitted prior to 11pm, CDT)*
- \$250 per student as of June 1, 2019