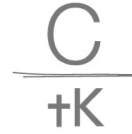




**Diocese of Lubbock
Catholic High School**



Christ the King Cathedral School

Dear CTK/ DoLCHS families,

Our teachers have returned to “work” and are eagerly planning to reach your child via distance learning. Teachers will have lessons posted in RenWeb on Thursday morning for a soft roll-out of distance learning. During this time we ask for your prayers, patience and feedback on what is working or what you still have questions about.

Over the next few days your child’s homeroom teacher will be calling you to check in and give you more information on what distance learning will look like in your child’s class.

In order for your child to start their learning from home they will need their supplies and textbooks! Attached you will find a sign up genius for pick up of materials. Please find a time that works for you and see the additional notes below for pick up procedures. We will have varying shifts of teachers and administrators on hand to help the process run as smooth as possible. When you come to pick up materials, please bring any library books you have at home to return.

Link to sign up for a time: <https://www.signupgenius.com/go/60B084FA9A628A6FB6-pick1>

Elementary: Curbside pick-up! Teachers are placing your child’s needed materials in a package that you will pick up from the comfort of your car. Please pull up to the North side curb at your scheduled time to pick up your child’s materials, and wait for a staff member to come out and bring you the needed materials. We ask that no one enter the building from the North doors. Please bring any library books you may have checked out to return them.

Junior High: The student and one parent are to come up during their scheduled time, by entering through south doors by Mrs. Reyes’ office. Students will be cleaning out their lockers so that we can disinfect and gathering classroom materials that will be on marked tables in the halls. We will have a few staff members on hand to assist, trashcans in the hall, and bags to hold materials. Please bring your own bag or rolling suitcase for your materials. Please keep your time in the building to your 10 minute assigned time. Hand Sanitizer will be available as you enter the doors to use as you enter and leave the building. We know social interaction is tempting, but we will need the students to refrain from this if there is another student in the hallway.

High School: Students will enter through the east doors (by the basketball courts). Students will be cleaning out their lockers so that we can disinfect and gathering classroom materials that will be on marked tables in the halls. We will have a few staff members on hand to assist, trashcans in the hall, and bags to hold materials. Please bring your own bag or rolling suitcase for your materials. Please keep your time in the building to your 10 minute assigned time. Hand Sanitizer will be available as you enter the doors to use as you enter and leave the building. We know social interaction is tempting, but we will need the students to refrain from this if there is another student in the hallway.

If you need another pick up time please respond to this email and we will find a time that works for you.

Thank you!

Chanda Riney, Director of Instruction