



Christ the King Cathedral School



CHRIST THE KING
DIOCESAN HIGH SCHOOL

Thursday Folder – 7/16/2020

Dear CTK Elementary, Junior High and High School Families,

We are excited to welcome back all Christ the King students and families for the *first day of the 2020-2021 school year on Monday, August 17th!* Monday and Tuesday will be noon dismissals. Full school days will begin on Wednesday, August 19th. *At Christ the King, we strive to provide an environment to create unique and faith-filled future leaders in our students during their educational journey.* We also recognize that education is more than just facts and involves values, faith and service. *This year we are attempting to balance the needs of all our students and families in our learning environment.*

As you determine the needs and balance for your family please review the information below. Because the classroom setting closely resembles a family unit and parents are the first educators of their children, our preferred delivery method at CTK is in the traditional face-to-face classroom instruction with precautionary safety measures implemented. This method provides academic support, lends to a higher quality of learning, and provides for the social well being of the student. However, we realize not everyone will be comfortable returning to campus. We are also offering an E-Learning option this year. *Please review the information below and take a minute to let us know your families instructional preference by using this <https://forms.gle/HLuUMzMfUHnbKUTd9>. Please respond by Wednesday, July 22 by 11:59pm.* This tool will continue to guide us in planning for the upcoming school year.

Face-to-Face Classroom Instruction

- Face-to-Face Classroom instruction is the preferred method as it provides academic support, lends to a higher quality of learning, and provides for the social well being of the student. It will take place while incorporating precautionary safety measures.

- ***Classroom configurations will allow for students to be socially distanced while providing an authentic learning environment.***
- Classroom instruction will utilize the LMS system to access and submit class assignments. LMS is offered through our Renweb/Facts program. Additional support programs such as Lexia, Accelerated Reader, Stemsscopes, Readworks, Imagine Math and Khan Academy will also be used.
- Classroom materials of textbooks, workbooks and supplemental items including Scholastic publications and novels will also be utilized.
- ***Students will have their own individual supplies.*** School supply lists for PreK-5th can be found on the school website while 6th-12th grade supply lists will be made available at Meet-the-Teacher night.
- Weather permitting, students will utilize outdoor classrooms when possible.
- ***We are developing arrival and dismissal plans to ensure a safe environment and smooth transition daily.*** This will be announced in a future Thursday “folder”.
- In order to limit the number of people in our school buildings, we are asking parents and guardians to remain outside of the building during these times.
- You will also be able to make appointments to visit with teachers, counselors and administrators as needed.
- ***Screening protocols for all staff, students and visitors will be implemented.***

E-Learning Instruction

- E-Learning will be provided to students and families who prefer this learning option.
- Two methods will be utilized in this instructional method to help mirror that of face-to-face as closely as possible.
 - *Synchronous learning* – two-way, real-time, live-instruction between teachers and students through electronic devices
 - *Asynchronous learning* – curricular experience where students engage in the learning materials on their own time, interacting intermittently with the teacher via electronic devices
- ***There is a daily requirement for students to be engaged in school work.***

- PK-2nd grade – asynchronous methods are encouraged
- 3rd – 5th grade – 180 instructional minutes combined learning
- 6th – 8th grades – 240 instructional minutes combined learning
- 9th – 12th grades – 240 instructional minutes combined learning
- ***Per Texas Catholic Conference of Bishops Education Department (TCCB ED) guidelines, students must attend 90% of a course in order to be awarded credit for the course and/or be promoted to the next grade level.***
- Grading polices will be consistent with those used in the traditional CTK face-to-face classroom instruction.
- ***Students and families who select E-Learning will be enrolled for an entire nine (9) weeks period. At the end of each nine (9) weeks period, families will have the option to continue or return to campus for the face-to-face instruction.***
- LMS will be the school's main platform for class assignments and submitting assignments. LMS is offered through our Renweb/Facts program. Additional programs such as Lexia, Accelerated Readers, Stemscores, Readworks, Imagine Math and Khan Academy will also be used.
- Classroom materials of textbooks, workbooks and supplemental items including Scholastic and novels will also be utilized. ***These will be distributed at Meet the Teacher Night.*** Sign-up genius will sent via email the week of July 27.
- Students who select this option will receive instruction in the core subjects of English/Language Arts/Reading (ELAR), Math, Science, Social Studies/History, and Religion. At this time, E-Learning does not provide instruction for specials/electives.
- ***Students and families will be expected to communicate with all teachers and meet assignment deadlines as outlined in the LMS classrooms.***
- Families will be expected to create a learning environment to allow for daily learning expectations to be met. They will also be expected to ensure participation in all religious activities (Mass, morning prayer, etc.) via on-line platforms continues.

Health and Safety Measures

- Screening protocols for all staff, students and visitors will be implemented before arriving onto campus and into the building daily.
- ***Designated entrances for our elementary, junior high and high school students will be identified and utilized this year to allow for social distancing.***
- Students, staff and faculty will be trained on proper hand washing procedures and other hygienic practices. Hands will be washed frequently throughout the day.
- Hand sanitizer dispensers will be located in all classrooms and common areas. They will be utilized frequently.
- Faculty and staff will wear non-medical grade face coverings per state, local and diocesan guidelines.
- ***Face coverings are required outside of classrooms in common areas. Students older than age 10 (or in the 4th grade and older) will wear face masks when developmentally appropriate.***
- ***Social distancing, including schedule development limiting large groups, will be implemented.***
- Surface cleaning of furniture and classroom materials will occur, along with, expanded deep cleaning services.
- Non-essential visitors will be limited.
- Families should immediately notify the principals of the schools on any potential or confirmed COVID-19 cases.
- Any individual who is lab confirmed with COVID-19 or is experiencing symptoms of COVID-19, must stay at home throughout the infection process and cannot return to campus until re-entry screening guidelines have been met.
 - At least three day (72 hours) have passed since recovery (resolution of fever without the use of fever medication)
 - Individual has improvement in symptoms (cough, shortness of breath)
 - At least ten (10) days have passed since symptoms first appeared
- Any individual who has had close contact with someone lab confirmed COVID-19 should stay home through the 14-day incubation period and not allowed on campus.

- In the event a lab confirmed individual has been in school, the highly affected areas will be closed off, non-porous surfaces disinfected, and impacted individuals notified. During this time students will transition to E-Learning with their teacher(s).

As we venture into this school year together, be reassured that the health and safety of our students, faculty, and staff is our number one priority. We look forward to working together as a community to be vigilant and supportive of all health and safety protocols. We ask that each family do their part to discuss the importance of good hygiene, healthy habits, and social distancing with your children. Prayerfully reflect on the information provided here regarding the learning environments offered at CTK. *We ask you to select the choice best suited for your family no later than Wednesday, July 22, to guide us in making our final preparations.*

Please do not hesitate to contact us if you have any questions or concerns. We look forward to sharing more information and updates with you next week in our Thursday “folder”.

Stay safe and God Bless,

Gail Ambrose, M.Ed., Principal PK-8

Alicea A. Chaloupka, Ph.D., Principal 9-12

Do not be anxious about anything, but in everything by prayer and supplication with thanksgiving let your requests be made know to God. And the peace of God, which surpasses all understanding, will guard your hearts and your minds in Christ Jesus. - Phil 4:6-7